



## NOT BORN IN VIRGINIA ELECTRONIC BIRTH CERTIFICATION REQUEST U.S. VITAL RECORDS AGENCIES

**Purpose:** Customers born in a U.S. state (excluding Virginia) use this form to request an electronic certification of a birth if they do not have a paper birth certificate when applying for a Virginia Driver's License (DL) or Identification Card (ID).

**Instructions:** The requester - the person submitting this application - must complete this application, show an acceptable identification document(s) from the list on the back of this form and provide payment to the Department of Motor Vehicles (DMV) of applicable fees. Submit to any DMV Customer Service Center.

**NOTE:** Fees paid for a birth certification/vital records search are non-refundable. If paying by check, make check payable to the Department of Motor Vehicles (DMV). There is an \$85.00 service charge for returned checks. The certification of a birth in a non-Virginia jurisdiction does not include issuance of a birth certificate. You must contact the birth state for details on obtaining a birth certificate.

### REQUESTER INFORMATION

REQUESTER NAME - (print) - (last)				(first)	(middle)	(suffix)	
REQUESTER ADDRESS			CITY		STATE	ZIP CODE	
REQUESTER EMAIL					TELEPHONE NUMBER		
INDICATE YOUR RELATIONSHIP TO THE PERSON NAMED ON THE BIRTH CERTIFICATE (check one)							
<input type="checkbox"/> SELF		<input type="checkbox"/> MOTHER		<input type="checkbox"/> FATHER		<input type="checkbox"/> LEGAL GUARDIAN - NOT MOTHER OR FATHER (submit copy of custody order)	
WHAT IS YOUR REASON FOR REQUESTING BIRTH CERTIFICATION? (check one)							
<input type="checkbox"/> IDENTIFICATION CARD			<input type="checkbox"/> DRIVER'S LICENSE			<input type="checkbox"/> LEARNER'S PERMIT	

### BIRTH CERTIFICATE INFORMATION

FULL NAME AS IT APPEARS ON BIRTH CERTIFICATE (print) - (last)			(first)	(middle)	(suffix)	BIRTH DATE (mm/dd/yyyy)	
NOTE - Electronic certification is ONLY available for the participating states indicated in the chart on page 2. If your birth state is participating enter the state name here.				BIRTH STATE (from chart on page 2)		SEX ON CERTIFICATE <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	
MOTHER'S MAIDEN NAME (print) - (last)			(first)	(middle)	FATHER'S SURNAME/LAST NAME (optional)		

### CERTIFICATION

I understand that making a false application for a vital record is a felony under state and federal law. I also certify and affirm that all information presented in this form is true and correct, that any documents I have presented to DMV are genuine, and that the information included in all supporting documentation is true and accurate. I make this certification and affirmation under penalty of perjury and I understand that knowingly making a false statement or representation on this form is a criminal violation.

REQUESTER SIGNATURE	DATE (mm/dd/yyyy)
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### REQUIREMENTS FOR ACCEPTABLE DOCUMENTS

Documents must be originals. Temporary documents and photocopies will not be accepted.

**All documents are subject to verification with the issuing entity, which may delay the issuance of your certification.**

A document will not be accepted when there is reason to believe it has been altered, fraudulently obtained or is fake, forged, counterfeit, or otherwise non-genuine or illegitimate. Altering, manufacturing, selling or possessing a fraudulent birth certificate, driver's license or ID card, falsifying information or assisting a person with improperly or fraudulently obtaining a certification is a criminal offense.

**Name:** Make sure that your name appears the same on all proof documents. If your middle name or middle initial begins with the same letter, but is not spelled out or displayed on all of your documents, your documents may be accepted. Nicknames will not be accepted. If your name appears differently on your proof documents, you may be asked to present additional documentation.

The list of acceptable documents may change without prior notice.

### DMV USE ONLY

IDENTIFICATION DOCUMENTS PRESENTED (CSR must indicate one primary or 2 secondary documents from the list on page 2)	DMV CUSTOMER NUMBER
	CSR STAMP

**PARTICIPATING STATES (excluding Virginia) - BIRTHDATE/FEEES (includes administrative fees)**

The following tables indicate those states (excluding Virginia) currently offering electronic certification and the cost (administrative fees included). A black bullet indicates that state will also provide customer information for use as Primary Identity. A dash indicates the state is not currently participating.

BIRTH STATE	BORN IN OR AFTER	CERTIFICATION COST
ALASKA (AK)	1890	\$37.95
● ALABAMA (AL)	1930	\$20.25
● ARKANSAS (AR)	1935	\$16.71
● ARIZONA (AZ)	1935	\$26.15
CALIFORNIA (CA)	1905	\$24.97
● COLORADO (CO)	1903	\$26.15
CONNECTICUT (CT)	1988	\$37.95
● DIST. COLUMBIA (DC)	1935	\$29.69
DELAWARE (DE)	1935	\$32.05
FLORIDA (FL)	-	-
● GEORGIA (GA)	1989	\$32.05
HAWAII (HI)	1909	\$14.35
● IOWA (IA)	1930	\$20.25
● IDAHO (ID)	1911	\$4.14
● ILLINOIS (IL)	1985	\$14.35
INDIANA (IN)	1935	\$14.35
● KANSAS (KS)	1911	\$26.15
● KENTUCKY (KY)	1911	\$14.35
● LOUISIANA (LA)	1917	\$20.25
MASSACHUSETTS (MA)	1953	\$40.31
MARYLAND (MD)	-	-
MAINE (ME)	1988	\$20.25
● MICHIGAN (MI)	1935	\$42.67
MINNESOTA (MN)	1932	\$21.43
MISSOURI (MO)	1920	\$20.25
● MISSISSIPPI (MS)	1912	\$20.25
● MONTANA (MT)	1920	\$16.71
NORTH CAROLINA (NC)	-	-
● NORTH DAKOTA (ND)	1870	\$20.25

BIRTH STATE	BORN IN OR AFTER	CERTIFICATION COST
NEBRASKA (NE)	-	-
● NEW HAMPSHIRE (NH)	1982	\$20.25
● NEW JERSEY (NJ)	1965	\$32.05
● NEW MEXICO (NM)	1868	\$14.35
● NEVADA (NV)	1983	\$32.05
NEW YORK (NY)	-	-
NEW YORK CITY (NYC) (Bronx, Brooklyn, Manhattan, Queens, Staten Island)	1920	\$20.25
OHIO (OH)	1909	\$27.92
OKLAHOMA (OK)	1947	\$20.25
OREGON (OR)	1920	\$32.05
PENNSYLVANIA (PA)	1921	\$14.35
● RHODE ISLAND (RI)	1940	\$32.05
SOUTH CAROLINA (SC)	-	-
SOUTH DAKOTA (SD)	1905	\$20.25
● TENNESSEE (TN)	1976	\$20.25
TEXAS (TX)	-	-
UTAH (UT)	1951	\$28.51
● VERMONT (VT)	1909	\$14.35
WASHINGTON (WA)	-	-
WISCONSIN (WI)	1979	\$26.15
WEST VIRGINIA (WV)	1935	\$16.71
● WYOMING (WY)	1935	\$32.05
U.S. TERRITORIES		
AMERICAN SAMOA	-	-
GUAM	-	-
MIDWAY ISLANDS	-	-
N. MARIANA ISLANDS	-	-
● PUERTO RICO	1931	\$8.45
U.S. VIRGIN ISLANDS	2008 & 2014 only	\$20.25

**ACCEPTABLE DOCUMENTS FOR U.S. VITAL RECORDS AGENCIES**

The following is a list of Primary and Secondary documents which are acceptable to Vital Records Agencies for the purpose of certifying a birth. One Primary Document or two Secondary Documents must be submitted in order to conduct an electronic certification.

**PRIMARY DOCUMENTS**

- Driver's license issued by a U.S. state, territory, or jurisdiction unexpired or expired for not more than one year
- Learner's/instruction permit issued by a U.S. state, territory, or jurisdiction unexpired or expired for not more than one year
- Photo identification card issued by a U.S. state, territory, or jurisdiction unexpired or expired for not more than one year
- Current Photo ID card, (school and employment with identification number). Check Cashing Cards are not acceptable
- Unexpired U.S. military ID card of an active duty or retired member
- U.S. Passport or passport card - unexpired
- Unexpired Foreign Passport with VISA, I-94 or I-94W
- U.S. Certificate of Naturalization - (form N-550, N-570 or N-578)
- U.S. Certificate of Citizenship - (form N-560 or N-561)
- U.S. Citizen Identification Card - (form I-197)
- Temporary Resident Card - unexpired - (form I-688)
- Employment Authorization Card - unexpired-(form I-688A, I-688B or I-766)
- Refugee Travel Document - unexpired - (form I-571)
- Resident Alien Card - unexpired - (form I-551)
- Permanent Resident Card - unexpired - (form I-551)
- Northern Marianas Card - unexpired - (form I-551)
- Asylum - A copy of the first and last page of application for Asylum
- Consular Report of Birth Abroad (form FS-240)
- Certificate of Birth Abroad (FS-545)
- Certification of Report of Birth of a U.S. citizen (DS-1350)

**SECONDARY DOCUMENTS**

- U.S. Selective Service Card
- U.S. military discharge papers (form DD214)
- Health care insurance card - (i.e. Medicare Card/ Medicaid Card)
- Life insurance policy
- Unexpired welfare/social services identification card with photo, issued by a municipality
- State-issued driver's license or learner's/instruction permit, with photo, expired not more than 5 years
- State-issued photo identification card expired not more than 5 years
- U.S. Passport or passport card - expired not more than 5 years
- Unexpired military dependent ID card, with photo
- Unexpired weapons or gun permit issued by federal, state or municipal government
- Unexpired pilot's license
- Veterans' Universal Access Identification Card
- Foreign Passport - expired not more than 5 years, with a U.S. VISA
- INS form I-797 (applicable only for individuals whose names appear on the form)
- USCIS student or dependent SEVIS I-20 with or without USCIS stamp (Applicant's name must appear on the form)
- U.S. Department of State form DS-2019 (Applicant's name must appear on the form)
- Certified School Records/Transcript issued by a U.S. state or territory
- Certificate of Enrollment issued by Virginia Department of Education