

Sample Tariff for Household Goods Carriers

Virginia For-Hire Operating Authority



Department of



Motor Vehicles

Sample Tariff

This sample tariff was developed using existing tariffs that comply with the requirements of Virginia's laws. It is intended to help you develop your own tariffs that meet those requirements.

The sample is not intended for you to use exactly as written. Some information in the sample may not apply to the service that you will provide. It is your responsibility to review the information and sample and to develop a tariff that is specific to **your** operations.

Generally, tariffs for household goods carrier operations must show all rates, fares, and charges for the transportation that you provide. Additionally, your tariff must include all rules and regulations that you will require your customers to follow as related to your transportation services.

Sample Tariff

GENERAL INFORMATION

- You or your agent and another carrier(s) may publish a joint tariff if a power of attorney or notice of concurrence is filed with DMV. Neither document may be revoked until a 60-days notice is filed with DMV.
- If a tariff bureau prepares your tariff for you, a power of attorney and adoption notice must be filed with DMV.
- Before you can change your rates, you must:
 - notify DMV at least 30 days before you wish to make the change, and
 - receive authorization from DMV.

REQUIREMENTS

Cover Sheet

Your tariff must have a cover sheet that contains **all** of the following items:

- the title: **HOUSEHOLD GOOD CARRIER TARIFF**,
- the name of your company,
NOTE: If other carriers participate in the tariff, you must provide the names of all of the carriers. You may list item on the cover page if they will reasonably fit or include a participants list in the tariff. The participants list must be referenced on the cover.
- a tariff number,
 - The tariff number must be formatted like this: **Tariff Number: HG-(number)**
 - The number of your original tariff must be **1**. (This number changes only if you file a replacement.)
 - If filing a replacement tariff, include the following statement below the tariff number:
Replaces Tariff Number: HG-(number)
- the effective date of the tariff,
 - If you are filing an original tariff, leave the date blank. (DMV will determine that date.)
 - If you are filing a replacement tariff, the effective date can not be less than 30 days from the date the tariff is received by DMV.
- the following information if a **representative of your company** prepared the tariff:
 - the name of the company representative who prepared the tariff,
 - the name of your company,
 - the street address of your company (including city, state, and zip code).
- the following information if a **tariff bureau** prepared the tariff:
 - the name the of person who prepared the tariff,
 - the name of the tariff bureau,
 - the street address of the tariff bureau,
 - the name of your company (including city, state, and zip code).

Sample Tariff

Table of Contents

The tariff must contain a *table of contents* that lists, alphabetically, the page and/or item number where each subject in the tariff can be found.

Note: If your tariff contains few enough pages that the title page or the arrangement of following pages **plainly** discloses the subjects, the *table of contents* is not required.

Definitions

Your tariff must contain a list of any abbreviations and reference marks that were included in the tariff and the definition of each abbreviation and reference mark.

Index of Special Rates

If you will charge special rates for some commodities, you must include an index listing each commodity and the page and/or item number where information about the special rate is shown.

Note: If your tariff is less than five pages or if the commodities are listed alphabetically, you are not required to include the index.

Mileage Calculations

Your tariff must include a detailed explanation of how you will calculate mileage.

Rates and Charges **(Rates/charges must be shown in United States dollars and cents.)**

Your tariff must contain a list of all of your transportation rates, service charges and any of the following that apply:

- the transportation rates that you will charge per 100 pounds.
- the packing and unpacking rates that you will charge.
(The rates must be listed either per container or per 100 pounds.)
- an itemized accounting of each service that you will provide for an additional charge.
- an itemized account of each commodity that you will charge a special rate to transport and amount you will charge.
- any additional information that covers all other rules, regulations, or policies you have that relate to your rates and charges.
- all of your rules and regulations regarding payment of your charges.
- the charge for additional insurance coverage.

Rules and Regulations

Your tariff must list all rules and regulations under which you will operate.

This is the information that must be in a tariff for a Household Goods Carrier. You may add other information that you want to include in the tariff.

The following sample tariff is not intended for you to use exactly as written. Some information in the samples may not apply to the service that you will provide. How you format your tariff is up to you. **However, your tariff must contain all of the required information.**

Tariff Number: HG - 3
Replaces Tariff Number: HG-2

**HOUSEHOLD GOODS
TARIFF**

**FOR:
MOVING ALONG TRANSPORTATION AND STORAGE COMPANY**

EFFECTIVE: December 18, 1998¹

ISSUED BY:
Joe Jones, Jr.
1-2-3 Tariff Services, Inc.
1234 Main Street
Somewhere, Virginia 23232-0000

¹ If filing an original tariff, leave the effective date blank. If filing a replacement tariff, the effective date may not be less than 30 days after DMV receives the replacement or amended tariff.

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DEFINITIONS

TERM	DEFINITION	TERM	DEFINITION
C	Charge	Loading	includes MATS' loading and unloading
Cu Ft	Cubic Feet	MATS	Moving Along Transportation and Storage
CWT	Hundred Pound Weight	N	New
I	Increase	N/C	No Charge
Incl	Inclusive	Packing	includes MATS' packing and unpacking
LB or LBS.	Pound	R	Reduction
legal holiday	any legal national/state holiday	Va or VA	Virginia

INDEX OF SPECIAL RATES

COMMODITY	PAGE
Household Appliances	5
Bulky Items	5

SECTION 1 -- MILEAGE CALCULATIONS

Every reasonable effort will be made to determine the correct mileage between the pick-up point and delivery point by the shortest practical truck routes. Where there is more than one desirable route with differing mileage, the shipper will be charged for the route with the least number of miles.

Mileage will be determined using PC MILES AND MILES, Version 7.9.

RULE 1

When the point of origin and/or point of destination is not available in PC MILES AND MILES, MATS will use the latest edition available of the *American Moving and Storage Association Mileage Guide* to determine mileage.

SECTION 2 -- RATES AND CHARGES

Rates are based on a cwt basis.

Rates in this section may include the following additional services at no additional charge:

- up to three elevator, stairs, or excessive distance carriers per shipment,
- up to two extra pick-ups or deliveries per shipment,
- piano or organ flight carry,
- minimum packing (20%).

ITEM 1 -- RATE CHART

Miles		Pounds	Break	Pounds	Break	Pounds	Break	Pounds	Break	Pounds	Break	Pounds
		500-999	Point	1000-1999	Point	2000-3999	Point	4000-7999	Point	8000-11999	Point	12000 plus
31	- 40	\$46.57	703	\$34.18	1601	\$29.39	3483	\$24.60	6711	\$19.81	11158	\$15.02
41	- 50	\$48.46	709	\$35.75	1556	\$30.96	3626	\$26.17	6503	\$21.38	10950	\$16.59
51	- 60	\$50.03	692	\$36.12	1116	\$31.33	3502	\$26.54	6464	\$21.75	10911	\$16.96
61	- 70	\$51.92	691	\$37.38	1578	\$32.59	3560	\$27.80	6443	\$23.01	10890	\$18.22
71	- 80	\$56.66	689	\$40.58	1632	\$35.79	3352	\$31.00	6418	\$26.21	10865	\$21.42
81	- 90	\$55.34	708	\$43.37	1540	\$38.58	3422	\$33.79	6577	\$29.00	11024	\$24.21
91	- 100	\$57.02	719	\$42.53	1531	\$37.74	3344	\$32.95	6570	\$28.16	11017	\$23.37
101	- 110	\$58.01	709	\$44.00	1544	\$39.21	3424	\$34.42	6504	\$29.63	10951	\$24.84
111	- 120	\$49.43	703	\$44.57	1497	\$39.78	3403	\$34.99	6647	\$30.20	11094	\$25.41
121	- 130	\$61.69	689	\$45.64	1530	\$40.85	3380	\$36.06	6843	\$31.27	11290	\$26.48
131	- 140	\$62.53	710	\$46.80	1533	\$42.01	3324	\$37.22	6542	\$32.43	10989	\$27.64
141	- 150	\$64.21	711	\$49.82	1558	\$45.03	3323	\$40.24	6666	\$35.45	11113	\$30.66
151	- 160	\$65.21	694	\$50.24	1599	\$45.45	3338	\$40.66	6611	\$35.87	11058	\$31.08
161	- 170	\$66.99	706	\$51.96	1527	\$47.17	3310	\$42.38	6754	\$37.59	11201	\$32.80
171	- 180	\$68.15	700	\$52.97	1520	\$48.18	3301	\$43.39	6708	\$38.60	11155	\$33.81
181	- 190	\$70.25	702	\$54.44	1545	\$49.65	3301	\$44.86	6654	\$40.07	11101	\$35.28
191	- 200	\$71.56	706	\$57.02	1539	\$52.23	3213	\$47.44	6668	\$42.65	11115	\$37.86
201	- 220	\$73.61	700	\$58.01	1551	\$53.22	3248	\$48.43	6784	\$43.64	11231	\$38.85
221	- 240	\$75.50	72	\$58.01	1531	\$53.22	3288	\$48.43	6899	\$43.64	11346	\$38.85
241	- 260	\$77.66	695	\$57.07	1556	\$52.28	3308	\$47.49	7190	\$42.70	11637	\$37.91
261	- 280	\$79.17	702	\$58.17	1588	\$53.38	3324	\$48.59	6916	\$43.80	11363	\$39.01
281	- 300	\$79.49	712	\$58.64	1576	\$53.85	3369	\$49.06	6836	\$44.27	11283	\$39.48

ITEM 2 -- ADDITIONAL SERVICES AND CHARGES

ITEM 2A - Packing and Unpacking

Percent Packed by MATS	Area A	Area B
100%	\$15.00	\$13.50
90%	\$13.10	\$11.80
80%	\$11.25	\$10.15
70%	\$9.40	\$8.50
60%	\$7.55	\$6.85
50%	\$5.70	\$5.20
40%	\$3.85	\$3.50
30%	\$2.25	\$2.00

Area A covers the counties of: Hanover, Henrico, and Chesterfield

Area B covers all other Virginia counties not covered by Area A..

RULE 2

For any shipment that requires overtime packing and/or unpacking, 10% will be added to the applicable rate listed above.

RULE 3

Articles that must be packed, crated, or wrapped may be prepared for shipping by the shipper or MATS will perform the service at the request of the shipper.

ITEM 2B - Labor Charges

These charges apply to services not otherwise covered in this tariff when such services are requested by the shipper.

Day Labor Performed	Time Labor Performed	Charge Per Man-hour
Weekdays	8 A. M. to 5 P. M..	\$23.75
Weekdays	before 8 A. M. and after 5 P. M.	\$32.55
Saturday	8 A M. to 5 P. M.	\$32.55
Saturday	before 8 A. M. and after 5 P. M.	\$37.65
Sunday	any time	\$42.80
Legal State or Federal Holidays	anytime	\$42.80

ITEM 2C - Storage in Transit

If the shipper requests the shipment be held in storage before delivery to the point of destination, the following charges will apply.

	CHARGE PER CWT
Storage (per 30-day period or part thereof)	\$3.45
Climate Controlled Storage (per 30-day period or part thereof)	\$5.70
Warehouse Handling	\$3.85
Overtime Warehouse Handling	\$6.75
Pick-up or Delivery Transportation	
1,000 to 1,999 lbs.	\$15.75
2,000 to 3,999 lbs.	\$13.50
4,000 or more	\$11.80

ITEM 3 -- ADDITIONAL COMMODITIES AND CHARGES

ITEM 3A - Household Appliances

MATS will charge the following rates for household appliances that require special handling to assure safe transportation.

First Item	\$28.30
Each Additional Item	\$18.20

ITEM 3B - Bulky Items

The following charges will apply to the loading of the following items.

ITEM	CHARGE
Airplanes	\$154.00
Boats - 14 feet or less	N/C
Boats - 14 to 20 feet	\$113.75
Boats - over 20 feet	\$167.80
Cars	\$115.87
Grandfather Clocks	\$32.90
Hot Tubs	\$110.55
Playhouses	\$74.70

SECTION 3 -- RULES AND REGULATION -- RATES

RULE 4 -- Warehouse Delivery

Except as provided in *Rule 4*, when goods are consigned or delivered to a warehouse, the location of the warehouse will be considered the destination and must be noted on the Bill of Lading. MATS' liability will end when the shipment is unloaded into the warehouse. The goods will be stored in the name of the shipper, owner, or consignee, subject to a lien for transportation and other lawful charges.

RULE 5 -- Diversion of Shipments

Upon written instructions by the consignor, consignee, or owner, a shipment will be diverted subject to the following provisions and following additional charges:

- A. The term *Diversion* means:
1. A change in the name of the consignor.
 2. A change in the name of the consignee.
 3. A change in the destination.
 4. A change in the route.
 5. Any other instructions given which are necessary to achieve delivery and require:
 - a. a change in billing, or
 - b. an additional movement of the shipment, or
 - c. both.
- B. When a diversion order under this rule is received by MATS, diligent effort will be made to locate the shipment and make the change requested. MATS will not be responsible for failure to make the change unless the failure is due to the error or negligence of MATS or its employees.
- C. Charges to a diverted shipment will be assessed at the lawfully applicable rate from origin to destination via the point of diversion over the route of movement, plus the changes as provided in Item 4.

ITEM 4

Each diversion at origin	\$5.95 cwt
Each diversion at destination	\$4.24 cwt

RULE 6 -- Regular Hours of Service

MATS' regular hours of service are between 7 AM and 6 PM each day except for Saturdays, Sundays, and legal holidays, except as otherwise provided.

RULE 7 -- Minimum Charge

Unless otherwise specifically provided for in this pricing structure, all shipments weighing less than 500 pounds will be charge at the 500 pound rate.

RULE 8-- Payments

- A. MATS will not deliver or hand over any shipment or any part of a shipment until all rates and charges have been paid in cash, money order, traveler's check, cashier's check, certified check, or by an approved credit card(s).
- B. When arrangements for credit are made between MATS and the consignor or consignee, the following conditions apply:
1. A *free-credit* period will extend for 7 days, excluding Saturdays, Sundays, and legal holidays.
 2. When MATS' bill is not paid within the *free-credit* period, credit will be automatically extended to 30 days including the *free-credit* period and a service charge of 1% of the bill (\$10.00 minimum) will be charge for extension of the credit.
 3. MATS' bill will display the *extended-credit* period separately from the *free-credit* period.
 4. The postmark date of the payment to MATS will be deemed the date the charges were collected.
 5. Credit will not be given to any shipper who fails to pay a legally presented bill within the *extended-credit* period.
 6. This rule does not apply to Government Bills of Lading.
- C. MATS may require the shipper to pre-pay, in full or in part, for a specific service required by the shipper on or before starting the performance of the service.

RULE 9-- Replacement Value Protection

When *Replacement Value Protection* is requested in writing by the customer, MAT will be liable to the maximum declared released value for replacement of the articles lost or damaged while in MATS' custody.

Replacement Value Protection will be provided by MATS only if it is request by the shipper and if the shipper states an amount equal to or greater than the \$6.50 per pound of weight of the shipment or a minimum of \$30,000, whichever is greater, subject to the option chosen by the shipper.

Option A -- \$1,500 Deductible

The customer will pay for the protection 20¢ per \$100 or part thereof, of declared or released value and assumes responsibility for the first \$1,500 of any claim.

Option B -- \$300.00 Deductible

The customer will pay for the protection 50¢ per \$100 or part thereof, of declared or released value and assumes responsibility for the first \$300 of any claim.

Option C -- No Deductible

The customer will pay for the protection 75¢ per \$100 or part thereof, of declared or released value.

An additional 10% of the declared or release value will apply to shipment that are stored in transit for each 30 days or part thereof of storage in transit.

Note 1 -- MATS maximum liability will not exceed the release or declared value on the shipment, 100% of the actual cash value of the item(s), or the full repair cost, whichever is less.

Note 2 -- This protection does not apply to lost, damaged, destroyed, or missing papers of any kind, including accounts, bills, passports, deeds, stocks, bonds, and money. This protection does not apply to items such as photographs, newspaper clippings and heirlooms having little or not market value. This protection does not apply to loss or damage due to insects or extreme temperatures.

